

**Job Description: Gardener – 15hrs per week @£12.50 p/h**

**Main duties and responsibilities**

* Garden management and maintenance (watering, weeding etc).
* Contributing to and upholding planting schedule.
* Recording of quantitative data (harvest weights, growing period etc) for almanac.
* Organising, leading and promoting group activity on-site, supporting participants, sharing knowledge and expertise.
* Managing volunteers on-site, sharing knowledge and expertise.
* Upkeep of daily tasks and oversight of volunteer delegation (such as litter picking, site walking and damage repair).
* Other duties may be required (where appropriate), as agreed with manager.

**Preferential Skills & Experience**

* Excellent interpersonal skills- aptitude to work and communicate with people from varied backgrounds and abilities, including internal and external stakeholders.
* Experience in team management and leadership including overseeing staff and team capacity development (minimum 1 year).
* Organisational, planning and time management skills, with the ability to manage multiple priorities.
* Excellent verbal and written communication skills.
* Partnership working.
* Experience in the third sector (minimum 1 year0.
* An environmental awareness, understanding and ethos.
* Horticultural expertise and food growing experience (minimum 2 years).

**Requirements (costs will be covered by BCGT)**

* To be registered with the PVG scheme within 1 month of appointment.
* To undertake Safeguarding Level 1 qualification within 1 month of appointment.
* Willing to undertake relevant training and qualifications as directed by manager.